

Penguin Productions Youth Programs Director

About Penguin Productions

Penguin Productions unites youth leadership and adult mentorship to co-create theater and cultivate a healthy, equitable, and thriving future.

We believe a healthy and equitable community begins with empowered, confident, thoughtful youth leaders. We work to make theater a more diverse and inclusive space and a powerful tool for social change through youth development and leadership, professional art and mentorship development, accessible programming, and cross-sector partnerships. Penguin Productions centers youth in decisions that affect their present and future. We believe that creative opportunities can strengthen community bonds, deepen relationships to place, and support the rich and diverse cultural wealth that our youth possess. We empower young people with the skills to integrate arts practices in all sectors of culture and society, and use artistic knowledge to both create great art and influence decision-making in civic, cultural, scientific, and community spaces. All Penguin programs are cost-free. Penguin supports professional opportunities in theater arts education, directing, marketing, communications, and development through internships and community partnerships.

Youth Programs Director

The Youth Programs Director is a producing artist, youth theater director, and mentor responsible for convening community, cultivating artistic growth, and nurturing the development and resilience of the organization. Under the leadership of the Executive Director the YPD innovates and executes programming, builds a budget, and uses adaptive planning strategies to set and achieve goals. The YPD recruits and oversees volunteer production, communications and teen leadership positions.

Main responsibilities:

- Create diverse theater opportunities for youth engagement/leadership in collaboration with stakeholders including: Directing quarterly youth productions; Facilitating new work development projects and commissions; Convening artistic retreats and social gatherings
- Recruit and cultivate youth and adult volunteers for admin and production positions
- Create manageable budgets with an eye towards sustainable growth
- Play a key role in fundraising and development, including annual and GiveBig campaigns
- Drive messaging and communications, make sure that the website and socials are up-to-date and engaging
- Maintain and nurture community partners
- Communicate clearly and consistently with youth and parents
- Convene and mentor students in leadership
- Play an active role in fundraising and development
- Represent Penguin in the community

Qualifications & Skills:

Required:

- Leadership, producing, and theater direction experience
- Entrepreneurial spirit, ability to work independently, take initiative, and make stuff happen
- Strong organizational skills, attention to detail, and ability to juggle multiple projects
- Experience leading groups of diverse youth
- Passion for arts, youth development, and meeting environmental and social justice challenges through the work of creating theater together.

Desired:

- Experience with neurodiverse and LGBTQ+ teens
- Passion for innovation, strong business savvy
- Social justice theater lens, understanding of contemporary industry trends
- Demonstrated success in cultivating relationships with youth and families
- Ability to think strategically about networking, community development, and forging new connections
- Communications and social media experience
- Familiarity with G-Suite, Mailchimp, Canva, Instagram, Facebook, and/or Wordpress

Compensation:

\$20/hour at 30-50 hours/month

Start Date: September 1 2022

Contract review in 6 months to negotiate hours and capacity needs

To Apply:

Please submit a cover letter and resume to shana@penguinproductionsseattle.org
open until filled